ABOUT HELIENE

Heliene is a fast-paced entrepreneurial company growing rapidly in a highly desirable industry, with a mission to be part of the solution to climate challenges and contribute to a better planet.

Heliene has taken the challenge to help the world reduce its reliance on fossil fuels, by striving to be a leader in renewable energy. We are a manufacturer of high efficiency and high-quality solar modules. Our modules are produced on state-of-the-art solar manufacturing lines in Minnesota-USA and at manufacturing partners around the world, with our headquarters and research facility located in Ontario-Canada.

Customer First is more than a slogan. It's the guiding principle of our business, a core value, and the cornerstone of our company culture.

WHY JOIN HELIENE

We are looking for talented and motivated people that want to help us shape the solar industry. Under an experienced leadership team, we provide growth opportunities, intellectual challenge and a flexible, collaborative company culture.

We offer comprehensive benefits, including competitive salaries; paid time off; health, dental, vision and life insurance; as well as retirement plans.

THE POSITION

Job Title:	Environmental Health and Safety Specialist
Position Status:	Permanent, Full Time
Department:	Human Resources
Supervision Received:	Environmental Health & Safety Director
Supervision Exercised:	N/A
Location:	Rogers, Minnesota (Onsite), *some evening work may be required to support second shift.*

A.	Maintain Environmental Health and Safety Programs at the Rogers Location	60%
B.	Health & Safety Training and Development	25%
C.	Other Duties as Assigned	15%
TOTAL		**100%**

Reporting to the Environmental Health & Safety Director, the Environmental Health and Safety Specialist is responsible for maintaining a safe work environment for the 230,000 SQFT Rogers, MN solar panel manufacturing facility. The Environmental Health and Safety Specialist is required to know and comply with State and Federal laws as they apply to Environmental Health and Safety in the

Workplace. They will be responsible for maintaining policies and procedures related to health, safety, and environmental concerns. They will be required to continuously shift priorities to meet the position's changing demands and are expected to display a high standard of diplomacy, professionalism, and confidentiality.

Key Responsibilities:

- Administer and maintain applicable health, safety, and environmental programs.
- Lead the location to embrace and grow the EH&S philosophy and to ensure strong communication and culture creation.
- Conduct accident investigations and ensure work-related injuries are reported and investigated to prevent reoccurrences. Support the team during onsite investigations and identify possible causes of accidents and find plausible solutions to avoid accidents.
- Provide recommendations and/or implement changes for improving safety in the workplace. Ensure corrective actions from accident investigations are complete.
- Oversee and create monthly reporting statistics regarding H&S for the plant.
- Conduct safety audits/inspections and ensure compliance with relevant regulations.
- Maintain OSHA logs and provide recommendations for safety improvements.
- Lead the workplace safety committee and coordinate safety meetings.
- Promote strong safety culture by working with Employees to identify and eliminate hazards in the workplace.
- Develop and facilitate (as required) health, safety, and environmental training as required by state, provincial or federal legislation for both US locations.
- Support, as required the Mountain Iron facility.
- Perform other duties as assigned by the EHS Director or delegate.

Minimum Qualifications:

Associates degree in a related field and/or safety certification through the BCSP; at least three (3) years of experience working within safety requirements, or an equivalent combination of education, training and experience required.

- Strong understanding of OSHA and MN OSHA requirements, including experience with manufacturing, ISO 45001 Standards, ANSI Standards, Minnesota Statues, and CFR 1910.
- Strong written and verbal communication skills, including ability to speak and present to the public as required.
- Ability to manage multiple projects and priorities at the same time while meeting deadlines.
- Interpersonal skills, with the ability to establish effective professional relationships with employees.
- Strong ability to train, motivate and provide constructive feedback as required.
- Ability to problem solve and assess and mitigate risk as required.
- Experience with PowerPoint, Excel and auditor safety software.
- Experience working at an automated manufacturing facility is an asset.

- Certified Trainer in First Aid and PIT/MEWP considered an asset.
- Must have reliable transportation and ability to travel as needed.
- Safety Sensitive position – requiring drug and background check.

Salary Range: $70,000 to $90,000 Annually

Benefits:

- **Employer paid employee medical & dental benefits**
  - **Co-pay for spouse/dependents**
- **Performance Incentive**
- **Life Insurance**
- **401K match**
- **Paid PTO**
- **Paid sick days**
- **Paid personal days**

Qualified applicants should submit a cover letter and resume to the Careers Center.

All applicants must be legally eligible to work in the United States of America.

Heliene is strongly committed to fostering diversity and inclusivity within our organization and is an equal-opportunity employer. Heliene invites and encourages applications from all qualified candidates from equity-deserving groups, and all qualified applicants will receive consideration without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Currently, Heliene USA is not accepting applicants that require sponsorship.