

ABOUT HELIENE

Heliene is a fast-paced entrepreneurial company growing rapidly in a highly desirable industry, with a mission to be part of the solution to climate challenges and contribute to a better planet.

Heliene has taken the challenge to help the world reduce its reliance on fossil fuels, by striving to be a leader in renewable energy. We are a manufacturer of high efficiency and high-quality solar modules. Our modules are produced on state-of-the-art solar manufacturing lines in Ontario-Canada, Minnesota-USA, and at manufacturing partners around the world.

Customer First is more than a slogan. It's the guiding principle of our business, a core value, and the cornerstone of our company culture.

WHY JOIN HELIENE

We are looking for talented and motivated people that want to help us shape the solar industry. Under an experienced leadership team, we provide growth opportunities, intellectual challenge and a flexible, collaborative company culture.

We offer comprehensive benefits, including competitive salaries; paid time off; health, dental, vision and life insurance; as well as retirement plans.

THE POSITION

Job Title:	Business Central Application Specialist
Position Status:	Full Time, Permanent, Exempt Position
Department:	Information Technology
Supervision Received:	Director of IMIT
Supervision Exercised:	N/A
Location:	Rogers, Minnesota (on-site)

A.	Business Central Optimization and Development Enablement	60%
B.	Business Central User Support, Training, and Trouble shooting	30%
C.	Other Duties as assigned	10%
TOTAL		100%

Reporting to the Director of IMIT, the Business Central Application Specialist, serves as the primary liaison between Business Central and internal stakeholders who utilize the application. They are responsible for improving system utilization, supporting users, coordinating development efforts, and reducing reliance on external vendors to drive efficiency and scalability across Heliene. They work cross-collaboratively with departments with Heliene and other members of IT to ensure fast, accruable and reliable support.

The Business Central Application Specialist will partner with Finance, Operations, Engineering, Supply Chain, Sales, and other business stakeholders to ensure Business Central supports scalable business processes, accurate data, and effective decision-making. This critical role will work closely with all Heliene Teams to maintain system reliability, improve adoption, resolve issues, and continuously enhance the organization's ERP capabilities

Key Responsibilities:

- Own Business Central optimization initiatives, including system configuration, process alignment, workflow improvements, and increased utilization across departments.
- Translate business requirements into system solutions, including enhancements, reports, dashboards, integrations, and functional design specifications.
- Coordinate and support development activities related to extensions, customizations, testing, user acceptance, release readiness, and deployment.
- Identify opportunities to reduce manual work, improve data quality, strengthen process discipline, and enable scalable business processes through Business Central.
- Partner with internal stakeholders and external vendors to prioritize improvements, resolve issues, and reduce reliance on outside support over time.
- Maintain documentation, process maps, training materials, and system knowledge to support adoption, continuity, and long-term capability development.
- Provide support with data fed into and out of Business Central via APIs from other internal systems, namely Dynamics CRM and MES Camline.
- Provide day-to-day user support for Business Central, responding to questions, resolving issues, and ensuring a high level of customer service for system users.
- Troubleshoot functional and system-related issues, identify root causes, coordinate resolution with internal IT and external partners where needed, and communicate status back to users.
- Work with the training department to develop and deliver Business Central training, user guides, process documentation, and other support materials to strengthen adoption and user capability.
- Support onboarding of new users, including access coordination, basic orientation, and guidance on standard Business Central processes and best practices.
- Perform other duties as assigned by IT Director or delegate.

Minimum Qualifications:

Bachelor's degree in computer science, Business Administration, or a related field and three (3) years of related experience, or an equivalent combination of education, training, and experience is required.

- Working knowledge and experience supporting, maintaining, developing, configuring, and troubleshooting business applications and related technologies, specifically Microsoft Dynamics 365 Business Central and integrations with other business systems including CRM, MES, APIs, MRP.
- Excellent verbal and written communication, interpersonal, customer service, organizational, time management, analytical, and problem-solving skills, with strong attention to detail and a proven ability to meet deadlines.
- Proficiency with Microsoft Software Suite.
- Manufacturing background is an asset.
- Business analysis, Project Management Office, and program management experience are assets.
- Valid driver's license, reliable transportation, and the ability to work onsite daily in Rogers, MN

Salary Range: \$80,000 to \$115,000 Annually

Benefits:

- **Employer paid employee medical & dental benefits**
 - Co-pay for spouse/dependents
- **Performance Incentive**
- **Life Insurance**
- **401K match**
- **Paid PTO**
- **Paid sick days**
- **Paid personal days**

Qualified applicants should submit a cover letter and resume to the [Careers Center](#).

All applicants must be legally eligible to work in the United States of America.

Heliene is strongly committed to fostering diversity and inclusivity within our organization and is an equal-opportunity employer. Heliene invites and encourages applications from all qualified candidates from equity-deserving groups, and all qualified applicants will receive consideration without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Currently, Heliene USA is not accepting applicants that require sponsorship.